



## IN TECHNICAL PRODUCTIONS HOLDINGS LIMITED

*(Incorporated in the Cayman Islands with limited liability)*

(hereafter the “**Company**”)

(**Stock Code: 8446**)

### **PROCEDURES FOR SHAREHOLDERS TO PROPOSE A PERSON FOR ELECTION AS A DIRECTOR**

- If a shareholder of the Company (the “**Shareholder**”) wishes to propose a person other than a director of the Company (the “**Director**”) for election as a Director, the Shareholder must deposit a written notice (the “**Notice**”) to the principal place of business of the Company in Hong Kong at Unit D2, 5/F, Hoi Bun Industrial Building, 6 Wing Yip Street, Kwun Tong, Kowloon, Hong Kong, or the branch share registrar of the Company, Tricor Investor Services Limited (“**Share Registrar**”), at Level 22, Hopewell Centre, 183 Queen’s Road East, Hong Kong, for the attention of the company secretary of the Company (the “**Company Secretary**”), or the registered office of the Company at Estera Trust (Cayman) Limited, Clifton House, 75 Fort Street, P.O. Box 1350, Grand Cayman, KY1-1108, Cayman Islands.
- The Notice must state clearly the name, the contact information of the Shareholder and his/her/their shareholding, the full name of the person proposed for election as a Director, including the person’s biographical details as required by Rule 17.50(2) of the Rules Governing the Listing of Securities on the Growth Enterprise Market of The Stock Exchange of Hong Kong Limited, and be signed by the Shareholder concerned (other than the person to be proposed). The Notice must also be accompanied by a letter of consent (the “**Letter**”) signed by the person proposed to be elected on his/her willingness to be elected as a Director.
- The period for lodgment of the Notice and the Letter will commence no earlier than the day after the despatch of the notice by the Company of the general meeting appointed for election of Directors and end no later than seven (7) days prior to the date of such general meeting and the minimum length of the period during which the Notice to the Company may be given will be at least seven (7) days.
- The identity of the person giving the Notice will be verified with the Share Registrar and upon the confirmation by the Share Registrar that the person giving the Notice is a Shareholder, and upon the Company Secretary’s confirmation that the request is proper and in order, the Company Secretary will ask the nomination committee of the Company and the board of directors of the Company to consider to include the resolution in the agenda for the general meeting proposing such person to be elected as a Director.